



Council Agenda Report

To: Mayor Grisanti and the Honorable Members of the City Council

Prepared by: Lisa Soghor, Assistant City Manager

Reviewed by: Ruth Quinto, City Treasurer

Approved by: Steve McClary, Interim City Manager

Date prepared: May 10, 2021

Meeting date: May 24, 2021

Subject: Fiscal Year 2020-2021 Third Quarter Financial Report

RECOMMENDED ACTION: Receive and file the Fiscal Year 2020-2021 Third Quarter financial information.

FISCAL IMPACT: As of March 31, 2021, the projected General Fund Undesignated Reserve at June 30, 2021 is \$29.6 million.

WORK PLAN: This item was included as item 6.a. in the Adopted Work Plan for Fiscal Year 2020-2021.

DISCUSSION: The attached report provides revenue, expenditure and fund balance totals for the third quarter of Fiscal Year 2020-2021.

The Revenues by Fund Report (pages A 1-6) reflects General Fund revenues of \$26.2 million or 76.4% of the annual budgeted amount for the fiscal year. General Fund revenues are meeting budget estimates to date. Many of the General Fund revenue sources were decreased in anticipation of the economic impacts of the COVID-19 pandemic. Total revenue of all funds received during the third quarter is \$31.3 million or 53.3% of the annual budgeted amount for the fiscal year. Many revenue sources are received on a quarterly or annual basis, and as such, will be reflected when the year-end report is presented. For example, property taxes are remitted by the County after they are paid by property owners in December and April; Property Tax – In Lieu payments typically come at the end of the year; and Transient Occupancy Tax – Private Rentals is remitted quarterly, so this report only reflects payments made in for the first two quarters of the year. The third quarter payments will be received by the end of April and are not

included in this report. Sales Tax is remitted quarterly to the State and then passed along to the City, so there is some lag in these receipts as well.

The COVID-19 pandemic is projected to have a continuing influence on revenues that is difficult to predict. Staff is continuing to closely monitor the easing of COVID-19 restrictions and the impact on General Fund revenues and the budget as a whole.

The Expenditure by Fund Report (pages A 7-10) reflects any budget carryovers from Fiscal Year 2019-2020, as well as the appropriations approved by the City Council for the current fiscal year in the Amended Budget column. Budget Adjustments, Carryovers and Council Appropriations total \$4.0 million as of March 31, 2021. General Fund expenditures for the third quarter total \$23.2 million or 60.5% of the annual budgeted amount. Expenditures for all funds total \$37.9 million or 56.2% of the annual budgeted amount.

Projected Fund Balances for the fiscal year end are reflected on page A-11. The projected Undesignated Fund Balance at June 30, 2021 includes all expenses appropriated as of March 31, 2021 by the Council. The City ended Fiscal Year 2019-2020 with \$30.7 million in the Undesignated General Fund Reserve. As of March 31, 2021, the projected General Fund Undesignated Reserve at June 30, 2021 is \$29.6 million. The Council has also established a \$6.5 million General Fund Designated Reserve for Fiscal Year 2021-2022 operating expenses.

The Treasurer's Cash and Investment Report is attached on page A-12.

On May 5, 2021, the Administration and Finance Subcommittee reviewed the Fiscal Year 2020-2021 Third Quarter Financial Report.

Included with this financial report is a status update of the Fiscal Year 2020-2021 City Council Work Plan. In addition to the priorities approved as part of the budget process, the update contains any priorities assigned by Council after that date.

ATTACHMENTS:

1. Fiscal Year 2020-2021 Third Quarter Financial Report
2. Third Quarter Update of Fiscal Year 2020-2021 City Council Work Plan

REVENUES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget	Received 3/31/2021	Percentage Received	2020-2021 Projected
100, 101 & 103 General Fund						
3111	Current Year Secured Property Tax	\$ 11,250,000	\$ 11,600,000	\$ 6,756,766	58.2%	\$ 12,000,000
3112	Current Year Unsecured Property Tax	425,000	425,000	408,894	96.2%	425,000
3113	Homeowner's Exemption	60,000	60,000	29,204	48.7%	60,000
3114	Prior Year Secured Property Tax	5,000	5,000	-	0.0%	5,000
3115	Prior Year Unsecured Property Tax	10,000	10,000	16,294	162.9%	16,294
3118	Property Tax In-Lieu	2,100,000	2,100,000	1,095,340	52.2%	2,190,680
	Revenue from Property Taxes	13,850,000	14,200,000	8,306,498	58.5%	14,696,974
3131	Documentary Transfer Tax	450,000	750,000	1,061,976	141.6%	1,200,000
3132	Utility User's Tax	2,030,000	2,030,000	1,485,110	73.2%	2,030,000
3133	Transient Occupancy Tax - Hotels and Motels	1,800,000	1,700,000	1,242,252	73.1%	1,800,000
3133-01	Transient Occupancy Tax - Private Rentals	1,300,000	1,800,000	2,328,559	129.4%	3,500,000
3134	Franchise Fees	650,000	650,000	226,054	34.8%	650,000
3137	Sales and Use Tax	2,750,000	2,550,000	2,320,888	91.0%	3,000,000
3138	Parking Tax	300,000	325,000	341,656	105.1%	420,000
	Revenue From Other Taxes	9,280,000	9,805,000	9,006,495	91.9%	12,600,000
3201	Alarm Permits	30,000	30,000	23,881	79.6%	32,000
3202	Film Permits	200,000	225,000	291,507	129.6%	350,000
3203	Building Permits	700,000	700,000	740,431	105.8%	900,000
3203-01	Code Enforcement - Special Investigations	7,500	7,500	4,583	61.1%	5,500
3204	Wastewater Treatment System Permits	30,000	35,000	37,980	108.5%	42,000
3205	Plumbing Permits	110,000	110,000	107,943	98.1%	135,000
3207	Mechanical Permits	70,000	70,000	83,646	119.5%	100,000
3208	Electrical Permit Fees	170,000	170,000	153,307	90.2%	185,000
3209	Grading/Drainage Permit Fees	65,000	65,000	80,976	124.6%	90,000
3210	Misc. Permits	40,000	40,000	27,948	69.9%	30,000
3418	OWTS Operating Permit Fees	300,000	320,000	374,604	117.1%	410,000
3420	Parking Permits	1,500	1,500	668	44.5%	1,000
3421	Planning Review Fees	950,000	875,000	781,021	89.3%	950,000
	Revenue From Licenses and Permits	2,674,000	2,649,000	2,708,495	102.2%	3,230,500
3250	Parking Citations Fines	700,000	900,000	932,770	103.6%	1,200,000
	Revenue From Fines and Forfeitures	700,000	900,000	932,770	103.6%	1,200,000
3316	Motor Vehicle In-Lieu Fees	5,000	5,000	9,274	185.5%	9,274
3318	Street Sweeping Reimbursements	50,000	50,000	-	0.0%	50,000
3321	COVID-19 CARES Act	-	163,104	163,104	100.0%	163,104
3322	American Rescue Plan	-	1,100,000	-	0.0%	1,100,000
3341	FEMA/OES Reimbursements	-	1,660,748	1,769,167	0.0%	1,769,167
3373	Proposition A Recreation	85,000	85,000	-	0.0%	85,000
3381	LA County EWMP Reimbursements	-	206,000	-	0.0%	206,000
	Revenue From Other Governments	140,000	3,269,852	1,941,545	59.4%	3,382,545
3408	Biology Review Fees	110,000	110,000	105,677	96.1%	130,000
3409	Document Retention Fees	10,000	10,000	10,268	102.7%	12,000
3410	Building Plan Check Fees	800,000	725,000	791,343	109.2%	925,000
3410-01	Administrative Plan Check Processing Fee	30,000	30,000	35,376	117.9%	40,000
3411	Inspector Plan Check Fees	75,000	75,000	101,817	135.8%	130,000
3412	Geo Soils Engineering Fees	600,000	560,000	634,618	113.3%	725,000
3413	Other Plan Check Fees	30,000	30,000	16,994	56.6%	22,000
3414	Environmental Health Review Fees	375,000	355,000	309,887	87.3%	375,000
3415	Grading/Drainage Plan Review Fees	25,000	25,000	6,092	24.4%	8,750
3416	Code Enforcement Investigation Fees	40,000	40,000	46,988	117.5%	58,000
3419	Credit Card Fees	30,000	60,000	62,444	104.1%	75,000
3422	OWTS Practinioners Fees	23,000	23,000	2,178	9.5%	2,500

REVENUES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget	Received 3/31/2021	Percentage Received	2020-2021 Projected
General Fund (Continued)						
3425	CA Building Standards Surcharge	1,000	3,000	1,870	62.3%	1,242
3427	Technology Enhancement Fee	20,000	70,000	79,987	114.3%	100,000
3431	Public Works/Engineering Fees	325,000	250,000	259,353	103.7%	310,000
3432	SUSMP Fees	50,000	50,000	12,754	25.5%	18,000
3433	Banner Hanging Fees	500	500	-	0.0%	-
3434	TOT Registration Fees	500	500	325	65.0%	325
3434-01	STR Permit Fees	-	58,800	68,208	0.0%	72,000
3435	Admin Permit Processing Fees	65,000	65,000	58,644	90.2%	70,000
3436	Electric Vehicle Charger Fees	1,000	1,000	-	0.0%	-
3441	Sale of Publications and Materials	2,000	2,000	-	0.0%	-
3444	Returned Check Service Fees	500	500	279	55.8%	400
3446	Vehicle Release Impound Fees	2,000	2,000	-	0.0%	1,000
3447	Election Fees	20,000	20,000	1,814	9.1%	1,814
3448	Subpoena Fees	5,000	5,000	922	18.4%	1,000
3449	False Alarm Service Charge	15,000	15,000	8,335	55.6%	13,000
3450	Residential Decals	1,000	3,000	2,890	96.3%	3,200
3451	Passport Processing Fees	7,500	-	-	0.0%	-
3461	Municipal Facility Use Fees	44,000	10,000	6,579	65.8%	8,000
3464	Youth Sports Program	34,500	34,500	24,264	70.3%	34,500
3464--01	Girls Youth Sports	4,800	4,800	-	0.0%	-
3466	Aquatics Program	52,000	80,000	92,496	115.6%	100,000
3467	Day Camp	11,750	11,750	12,780	108.8%	15,000
3468	Senior Adult Program	4,000	-	-	0.0%	-
3463/3470	Recreation/Community Class Registration	32,500	10,000	13,348	133.5%	18,000
3471/3472	Special Events	4,800	-	-	0.0%	-
Revenue From Service Charges		2,852,350	2,740,350	2,768,530	101.0%	3,270,731
3501	Interest Earnings	400,000	400,000	198,910	49.7%	300,000
3505	City Hall Use Fees	5,000	5,000	-	0.0%	1,000
Use of Money and Property		405,000	405,000	198,910	49.1%	301,000
3600	Proceeds from Grants	266,000	266,000	268,477	100.9%	268,477
3901	Settlements	10,000	30,000	-	0.0%	-
3902	Legal Fees	2,500	2,500	-	0.0%	-
3904	TOT Private Rental Penalties	1,000	1,000	30,996	3099.6%	40,000
3905	Miscellaneous Reimbursements	10,000	25,000	38,437	153.7%	45,000
3920	Donations	5,000	5,000	-	0.0%	-
3940	Sale of Surplus Property	1,000	1,000	350	35.0%	350
3943	Miscellaneous Revenue	5,000	5,000	2,299	46.0%	5,000
Miscellaneous Revenue		300,500	335,500	340,559	101.5%	358,827
Total General Fund		30,201,850	34,304,702	26,203,802	76.4%	39,040,577
Special Revenue Funds						
201 Gas Tax Fund						
3315	Highway User's Fees	301,723	301,723	213,568	70.8%	296,145
3318	Traffic Congestion Relief	-	-	-	0.0%	-
3501	Interest Earnings	1,000	1,000	1,283	128.3%	2,500
Total Gas Tax Fund		302,723	302,723	214,851	71.0%	298,645
202 Traffic Safety Fund						
3312	Fines & Forfeitures	200,000	200,000	140,480	70.2%	200,000
3501	Interest Earnings	900	900	1,036	115.1%	2,000
Total Traffic Safety Fund		200,900	200,900	141,516	70.4%	202,000

REVENUES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget	Received 3/31/2021	Percentage Received	2020-2021 Projected
Special Revenue Funds (Continued)						
203 Proposition A Fund						
3371	Prop A Funds	253,902	253,902	177,977	70.1%	253,902
3501	Interest Earnings	2,000	2,000	1,516	75.8%	3,000
	Total Proposition A Fund	255,902	255,902	179,493	70.1%	256,902
204 Proposition C Fund						
3372	Prop C Funds	210,605	210,605	147,626	70.1%	210,605
3501	Interest Earnings	2,000	2,000	1,821	91.1%	3,000
	Total Proposition C Fund	212,605	212,605	149,447	70.3%	213,605
205 Measure R Fund						
3374	Measure R Funds	157,970	157,970	110,927	70.2%	157,970
3501	Interest Earnings	2,000	2,000	1,521	76.1%	3,000
	Total Measure R fund	159,970	159,970	112,448	70.3%	160,970
206 Air Quality Management Fund						
3377	AQMD Funds	16,000	16,000	3,916	24.5%	16,000
3501	Interest Earnings	800	800	514	64.3%	1,000
	Total Air Quality Management Fund	16,800	16,800	4,430	26.4%	17,000
207 Solid Waste Management Fund						
3311	Solid Waste Management Surcharge	120,000	120,000	51,628	43.0%	120,000
3434	Recycling Fees	18,000	18,000	9,795	54.4%	18,000
3501	Interest Earnings	200	200	67	33.5%	150
3600	Grant Proceeds	5,000	5,000	10,000	200.0%	10,000
	Total Solid Waste Management Fund	143,200	143,200	71,490	49.9%	148,150
208 Parkland Development Fund						
3135	Parkland Development Fees	20,000	20,000	21,540	107.7%	21,540
3501	Interest Earnings	1,000	1,000	622	62.2%	1,200
	Total Park Development Fund	21,000	21,000	22,162	105.5%	22,740
209 Quimby Fund						
3501	Interest Earnings	100	100	17	17.0%	35
	Total Quimby Fund	100	100	17	17.0%	35
211 COPS (Brulte) Grant Fund						
3600	Proceeds From Grants (Brulte)	150,000	150,000	156,727	104.5%	156,810
	Total COPS (Brulte) Fund	150,000	150,000	156,727	104.5%	156,810
212 Measure M Funds						
3375	Measure M Funds	179,214	179,214	83,837	0.0%	179,214
3501	Interest Earnings	2,000	2,000	1,009	0.0%	3,500
	Total Measure M Fund	181,214	181,214	84,846	46.8%	182,714
214 Art in Public Places Fund						
3135	Art in Public Places Fees	5,000	5,000	-	0.0%	-
3501	Interest Earnings	250	250	87	34.8%	300
	Total Art in Public Places Fund	5,250	5,250	87	1.7%	300
213 Road Maintenance and Rehabilitation Act (RMRA) Fund						
3319	SB1 Annual Allocation	217,325	217,325	78,395	0.0%	225,662
3501	Interest Earnings	1,500	1,500	774	0.0%	3,000
	Total RMRA Fund	218,825	218,825	79,169	0.0%	228,662

REVENUES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget	Received 3/31/2021	Percentage Received	2020-2021 Projected
Special Revenue Funds (Continued)						
215 Community Development Block Grant Fund						
3600	Proceeds From Grants	22,750	113,750	6,825	6.0%	113,750
	Total Comm. Dev. Block Grant Fund	22,750	113,750	6,825	6.0%	113,750
218 Measure W - LA County Stormwater Fund						
3379	Measure W Annual Allocation	390,000	390,000	379,622	0.0%	379,622
3501	Interest Earnings	100	100	-	0.0%	100
	Total Measure W - LA County Stormwater	390,100	390,100	379,622	97.3%	379,722
225 Grants Fund						
3600	Proceeds From Grants	12,680,917	12,680,917	-	0.0%	12,680,917
	Total Grants Fund	12,680,917	12,680,917	-	0.0%	12,680,917
290 Big Rock LMD Fund						
3116	Big Rock Mesa Assessment	321,876	321,876	133,445	41.5%	321,876
3501	Interest Earnings	2,000	2,000	275	13.8%	800
	Total Big Rock LMD Fund	323,876	323,876	133,720	41.3%	322,676
291 Malibu Road LMD Fund						
3116	Malibu Road Assessment	58,360	58,360	23,186	39.7%	58,360
3501	Interest Earnings	800	800	254	31.8%	800
	Total Malibu Road LMD Fund	59,160	59,160	23,440	39.6%	59,160
292 Calle Del Barco LMD Fund						
3116	Calle Del Barco Assessment	71,523	71,523	27,069	37.8%	71,523
3501	Interest Earnings	800	800	209	26.1%	700
	Total Calle Del Barco LMD Fund	72,323	72,323	27,278	37.7%	72,223
712 Carbon Beach Undergrounding CFD Fund						
3915	Carbon Beach Undergrounding Assessment	236,032	236,032	99,923	0.0%	236,032
3501	Interest Earnings	300	300	6	0.0%	15
	Total Carbon Beach Undergrounding CFD	236,332	236,332	99,929	0.0%	236,047
713 Broad Beach Assessment District						
3915	Broad Beach Undergrounding Assessment	141,710	141,710	63,351	44.7%	141,710
3501	Interest Earnings	1,000	1,000	4	0.4%	10
	Total Broad Beach Undergrounding AD	142,710	142,710	63,355	44.4%	141,720
715 Civic Center Water Treatment Facility AD Phase One						
3915	CCWTF AD Phase One	2,587,519	2,587,519	908,263	35.1%	2,587,519
3501	Interest Earnings	40,000	40,000	112	0.3%	40,000
	Total CCWTF AD Phase One	2,627,519	2,627,519	908,375	34.6%	2,627,519
716 Civic Center Water Treatment Facility - Phase Two						
3915	CCWTF - Phase Two Contributions	2,000,000	2,000,000	500,000	25.0%	2,000,000
	Total CCWTF - Phase Two	2,000,000	2,000,000	500,000	25.0%	2,000,000
Total Special Revenue Funds		20,424,176	20,515,176	3,359,227	16.4%	20,522,267

REVENUES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget	Received 3/31/2021	Percentage Received	2020-2021 Projected
500 Legacy Park Project Fund						
3501	Interest Earnings	20,000	20,000	2,235	11.2%	6,000
3505	Proceeds from Rent	1,511,684	1,511,684	823,714	54.5%	1,519,639
3373	Prop A Recreation	-	123,250	123,250	100.0%	123,250
3905	Miscellaneous Revenue	145,000	145,000	57,504	39.7%	145,000
Total Legacy Park Project Fund		1,676,684	1,799,934	1,006,703	55.9%	1,793,889
Total Legacy Park Project Fund		1,676,684	1,799,934	1,006,703	55.9%	1,793,889
515 Civic Center Wastewater Treatment Facility O&M						
3501	Interest Earning	100	100	-	0.0%	100
3510	Sewer Service Fees	1,610,981	1,610,981	465,599	28.9%	1,610,981
Total CCWTF O&M		1,611,081	1,611,081	465,599	28.9%	1,611,081
Total CCWTF O&M Funds		1,611,081	1,611,081	465,599	28.9%	1,611,081
Internal Service Funds						
601 Vehicle Fund						
3951	Vehicle Charges	500	42,500	42,000	98.8%	42,000
Total Vehicle Fund		500	42,500	42,000	98.8%	42,000
602 Information Technology Fund						
3501	Interest Earnings	100	100	-	0.0%	100
3952	Information Technology Charges	473,000	473,000	236,500	50.0%	473,000
Total Information Technology Fund		473,100	473,100	236,500	50.0%	473,100
Total Internal Service Funds		473,600	515,600	278,500	58.8%	515,100
Total Revenue - All Funds		\$ 54,387,391	\$ 58,746,493	\$ 31,313,831	53.3%	\$ 63,482,914

REVENUES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget	Received 3/31/2021	Percentage Received	2020-2021 Projected
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Reconciliation of adopted to amended budget

Total 2020-2021 Adopted Budget: **\$ 54,387,391**

Account	Description	Amount	
100-0000-3111	Increase per LA County Assessor's office	Property Tax	350,000
100-0000-3131	Reduce due to decrease in real estate sales	Doc Tfr Tax	(40,000)
100-0000-3133	Reduce due to COVID-19 Closures	TOT - Hotels	(100,000)
100-0000-3137	Reduce due to COVID-19 Closures	Sales Tax	(200,000)
100-0000-3138	Reduce due to COVID-19 Closures	Parking Tax	(4,000)
100-0000-3202	Reduce due to COVID-19 Closures	Film Permits	(40,000)
100-0000-3431	Reduce to to decrease in applications	PW Reviews	(75,000)
101-0000-3410	Reduce to to decrease in applications	Bldg Plan Check	(75,000)
101-0000-3412	Reduce to to decrease in applications	Geo Soils	(40,000)
101-0000-3414	Reduce to to decrease in applications	Env Health	(20,000)
101-0000-3421	Reduce to to decrease in applications	Planning Fees	(75,000)
100-0000-3470	Reduce to correlate with decrease in programs	Com Class Fees	(4,800)
100-0000-3471	Reduce to correlate with decrease in events	Sp Event Fees	(4,000)
100-0000-3901	Monsato Class Action & Code Enforcement	Settlements	121,500
100-0000-3901	Reduce for settlement from prior year	Settlements	(101,500)
100-0000-3600	Received IRWM Grant funds	Grants	425,000
100-0000-3600	Moved IRWM Grant funds to Liability Account	Grants	(425,000)
102-0000-3313	Received CalOES Woolsey reimbursements	FEMA/OES	1,660,748
102-0000-3321	Received CARES Act reimbursements	COVID-19	163,104
215-0000-3600	CDBG funds for Preparedness Equipment	CDBG	44,000
215-0000-3600	CDBG funds for Boys & Girls Club COVID	CDBG	47,000
100-0000-3131	Increased property sales	Doc Tsfr Tax	340,000
100-0000-3133	Increased for higher rentals summer 2020	TOT - Private	500,000
100-0000-3138	Increased use of beach lots	Parking Tax	29,000
100-0000-3202	Increase in permits in summer and fall	Film Permits	65,000
100-0000-3250	Increased parking citations	Parking Cites	200,000
100-0000-3381	LA County reimbursement for EWMP update	LA Co. EWMP	206,000
100-0000-3419	Increased online payments	Credit Card Fees	30,000
100-0000-3434	New STR permit program	STR Permit Fees	58,800
100-0000-3450	Increased requests for Dolphin stickers	Decals	2,000
100-0000-3451	No passport processing due to COVID-19	Passports	(7,500)
100-0000-3461	Limited facility use due to COVID-19	Muni Use Fees	(34,000)
100-0000-3466	Successful COVID-19 safety for pool use	Aquatics	28,000
100-0000-3468	No senior programming due to COVID-19	Senior Programs	(4,000)
100-0000-3470	Limited programming due to COVID-19	Rec Classes	(17,700)
100-0000-3472	No special events due to COVID-19	Special Events	(800)
100-0000-3905	Insurance reimbursements	Misc Reimb	15,000
101-0000-3204	Compliance with updated ordinances	Wastewater Pmt	5,000
101-0000-3418	Compliance with updated ordinances	OWTS Pmt Fees	20,000
101-0000-3425	Updated building standards	CA Bldg Charge	2,000
101-0000-3427	Increased revenue from fees for FY 20-21	Tech Fee	50,000
500-0000-3373	Prop A Excess Funds M&S Grant	Prop A Legacy	123,250
601-0000-3951	Insurance reimbursement for two vehicles	Vehicle Charges	42,000
100-0000-3322	Direct allocation from American Rescue Plan	Am Rescue Plan	1,100,000

Total Amendments

4,359,102

Total Amended Budget

\$ 58,746,493

EXPENDITURES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget (1)	YTD Actual	% Spent	2020-2021 Projected (2)
General Fund						
Management and Administration						
7001	City Council	\$ 492,320	\$ 619,245	\$ 414,265	66.9%	\$ 605,581
7002	Media Operations	495,265	515,265	314,251	61.0%	443,288
7003	City Manager	684,800	684,800	485,690	70.9%	579,457
7005	Legal Counsel	866,049	919,796	614,460	66.8%	1,046,611
7007	City Clerk	482,021	502,021	252,192	50.2%	446,416
7021-7031	Public Safety Services	9,369,523	10,061,523	6,393,909	63.5%	10,212,566
7054	Finance	1,078,551	1,081,051	856,932	79.3%	1,132,006
7058	Human Resources	314,340	314,340	215,865	68.7%	307,791
7059	Non Departmental Services	2,545,694	2,291,694	1,455,002	63.5%	2,193,915
103-9050	City Hall	816,526	891,526	565,797	63.5%	738,094
9088	Vacant Land	272,500	297,500	10,142	3.4%	297,500
103/104-9050/9074	Debt Service	2,648,050	2,648,050	1,993,863	75.3%	2,603,613
Total Administrative Services		20,065,639	20,826,811	13,572,368	65.2%	20,606,838
Community Services						
4001	General Recreation	687,117	687,117	433,303	63.1%	580,263
4002	Aquatics	270,709	270,709	186,972	69.1%	276,859
4004	Day Camps	83,772	83,772	26,727	31.9%	61,677
4005	Skate Park	27,378	82,378	47,270	57.4%	65,188
4006	Youth Sports	121,287	121,287	27,903	23.0%	53,497
4007	Community Programs	131,890	96,890	47,295	48.8%	76,927
4008	Senior Adult Programs	151,615	137,615	51,651	37.5%	85,685
4010	Park Maintenance	932,012	1,026,012	516,469	50.3%	1,039,077
4011	Special Events	179,045	120,045	65,445	54.5%	94,504
4012	Cultural Arts	170,972	151,472	92,181	60.9%	122,217
Total Community Services		2,755,797	2,777,297	1,495,216	53.8%	2,455,894
Environmental & Sustainability Development						
2004	Environmental & Building Safety	1,902,997	2,030,997	1,297,048	63.9%	1,773,135
2010	Wastewater Management	599,389	639,389	293,956	46.0%	555,263
3003	Clean Water Program	881,430	1,390,430	506,976	36.5%	1,306,380
3004	Solid Waste Management	50,000	50,000	37,500	75.0%	50,000
Total Env. & Community Development		3,433,816	4,110,816	2,135,480	51.9%	3,684,778
Planning Department						
2001	Planning	2,372,025	2,397,025	1,535,226	64.0%	2,530,491
2012	Code Enforcement	366,909	366,909	248,522	67.7%	329,725
Total Planning Department		2,738,934	2,763,934	1,783,748	64.5%	2,860,216
Public Works/Engineering						
3001	Street Maintenance	357,930	488,930	(5,606)	-1.1%	482,595
3007	City Facilities	106,000	106,000	3,679	3.5%	93,592
3008	Public Works	717,183	807,183	346,935	43.0%	733,029
Total Public Works		1,181,113	1,402,113	345,008	24.6%	1,309,216
Disaster Response						
3002	Fire Rebuilds and Storm Response	3,140,104	3,140,104	2,111,052	67.2%	3,255,651
3002-19	COVID-19 Response	284,000	284,000	235,215	82.8%	734,000
9200	Disaster CIP	3,343,824	3,343,824	1,477,953	44.2%	2,181,514
Total Disaster Response		6,767,928	6,767,928	3,824,220	56.5%	6,171,165
August Budget Revisions						
Citywide Salary and Benefit Reductions		-	(398,011)	-	0.0%	(398,011)
Total Salary and Benefit Reductions		-	(398,011)	-	0.0%	(398,011)
Total General Fund		36,943,227	38,250,888	23,156,040	60.5%	36,690,096

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

(2) Salary and benefit reductions are now included in each department's projection.

EXPENDITURES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget (1)	YTD Actual	% Spent	2020-2021 Projected (2)
Special Revenue Funds						
3001	Street Maintenance	1,200,000	1,200,000	900,000	75.0%	1,200,000
3004	Solid Waste Management	163,602	163,602	50,884	31.1%	142,742
3007	Stormwater Treatment Facilities	100,000	100,000	75,000	75.0%	100,000
3008	Public Works	465,000	465,000	348,750	75.0%	465,000
3009	Transportation Services	207,000	207,000	53,192	25.7%	105,000
4010	Park Maintenance	75,000	75,000	56,250	75.0%	75,000
6002	Big Rock Mesa LMD	397,467	397,467	199,037	50.1%	362,115
6003	Malibu Road LMD	83,693	83,693	34,067	40.7%	81,981
6004	Calle del Barco LMD	65,193	65,193	33,057	50.7%	63,677
9048	Carbon Beach Undergrounding CFD	235,000	235,000	172,856	73.6%	229,081
9052	Broad Beach Undergrounding AD	142,436	142,436	91,194	64.0%	138,019
9049	Civic Center Wastewater Treatment Plant AD	2,480,963	4,840,913	4,647,507	96.0%	4,647,507
7031	Public Safety	150,000	150,000	156,727	104.5%	156,810
7070	Community Development Block Grant	21,750	68,750	60,056	87.4%	68,336
Total Special Revenue Funds		5,787,104	8,194,054	6,878,577	83.9%	7,835,268
Capital Project Funds						
310	Capital Improvement Fund					
9002	Annual Street Overlay	600,000	600,000	554,279	92.4%	554,279
9059	PCH Median Improvements	3,000,000	3,000,000	108,777	3.6%	1,200,000
9061	Civic Center Way Improvements	4,505,917	4,505,917	2,896,406	64.3%	4,505,917
9066	PCH Signal Synchronization Imp.	1,200,000	1,200,000	325,972	27.2%	1,000,000
9070	Civic Center Stormwater Diversion	100,000	100,000	4,994	5.0%	5,000
9072	Marie Canyon Green Streets	276,248	276,248	-	0.0%	22,000
9073	Stormdrain Trash Screens	35,000	35,000	17,864	51.0%	35,000
9075	CCWTF Phase Two	2,000,000	2,000,000	883,633	44.2%	2,000,000
9079	City Hall Roof	289,530	289,530	367	0.1%	289,530
9082	Westward Beach Road	3,875,000	3,875,000	-	0.0%	30,000
9084	Electric Vehicle Charging Stations	-	15,000	-	0.0%	15,000
9089	Temporary Skate Park	150,000	150,000	595	0.4%	595
9090	Permanent Skate Park	-	55,000	25,515	0.0%	55,000
9092	Bluff Park Workout Stations	40,000	40,000	-	0.0%	40,000
9093	Bluffs Park Shade Structure	45,000	45,000	-	0.0%	45,000
9094	Vehicle Protection Devices City Properties	100,000	100,000	-	0.0%	-
9095	Malibu Slope Repairs	75,000	75,000	-	0.0%	-
Total Capital Project Funds		16,291,695	16,361,695	4,818,402	29.4%	9,797,321
Legacy Park Project Fund						
500	7004 Legacy Park Debt Service	1,093,500	1,093,500	849,250	77.7%	1,093,500
	7008 Legacy Park Operations	797,408	797,408	511,006	64.1%	782,361
Total Legacy Park Project Fund		1,890,908	1,890,908	1,360,256	71.9%	1,875,861
Civic Center Wastewater Treatment Facility Fund						
515	3010 CCWTF Sewer Services	1,917,323	1,957,323	1,206,099	61.6%	1,961,247
Total CCWTF Fund		1,917,323	1,957,323	1,206,099	0.0%	1,961,247
Internal Service Funds						
3005	Vehicle	73,000	227,000	131,182	57.8%	211,439
7060	Information Technology	578,419	628,419	379,569	60.4%	522,410
Total Internal Service Funds		651,419	855,419	510,751	59.7%	733,849
Total All Funds		\$ 63,481,676	\$ 67,510,287	\$ 37,930,125	56.2%	\$ 58,893,642

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

(2) Salary and benefit reductions are now included in each department's projection.

EXPENDITURES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget (1)	YTD Actual	% Spent	2020-2021 Projected (2)
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Reconciliation of adopted to amended budget

Total 2020-2021 Adopted Budget: \$ 63,481,676

Account	Description	Project	Amount	Comment	Date
100-3001-7800	Street Maintenance - Other Equipment	Generators	19,000	Budget Carryover	7/1/2020
100-3008-5100	Public Works - Professional Services	FEMA Maps	75,000	Budget Carryover	7/1/2020
100-4010-5100	Parks Maintenance - Professional Services	Landscape Maint	74,000	Budget Carryover	7/1/2020
100-4010-5610	Parks Maintenance - Facility Maintenance	Landon Center	20,000	Budget Carryover	7/1/2020
100-7001-5100	City Council - Professional Services	School District	65,850	Budget Carryover	7/1/2020
100-7002-5100	Media Operations - Professional Services	Closed Caption	20,000	Budget Carryover	7/1/2020
100-7005-5100	Legal Counsel - Professional Services	FAA Consultant	23,747	Budget Carryover	7/1/2020
100-7003-5550	Legal Counsel - Settlements	District Elections	30,000	Budget Carryover	7/1/2020
100-7021-5100	Public Safety - Professional Services	Wildfire Plan	100,000	Budget Carryover	7/1/2020
100-7021-5119	Public Safety - Homeless Outreach & Services	People Concern	94,000	Budget Carryover	7/1/2020
100-7021-6160	Public Safety - Operating Supplies	Bin Supplies	14,500	Budget Carryover	7/1/2020
100-7021-7800	Public Safety - Other Equipment	Lidar Equipment	11,000	Budget Carryover	7/1/2020
100-7021-7800	Public Safety - Other Equipment	Beacon Boxes	43,500	Budget Carryover	7/1/2020
100-7054-5100	Finance - City Treasurer	Treasurer	3,750	Budget Carryover	7/1/2020
100-7059-5921	Non-Departmental Services - Joint Use Agmt	SMMUSD Use	20,000	Budget Carryover	7/1/2020
101-2004-5100	Building Safety - Professional Services	Coastal Vuln.	128,000	Budget Carryover	7/1/2020
101-2010-5100	Wastewater Management - Prof. Services	IWMMS	40,000	Budget Carryover	7/1/2020
101-3003-5100	Clean Water - Professional Services	Ocean Health	100,000	Budget Carryover	7/1/2020
103-9050-7300	City Hall - Leasehold Improvements	COVID Improve	75,000	Budget Carryover	7/1/2020
310-9084-5100	CIP - Electric Vehicle Charging Stations	Upgrade Existing	15,000	Budget Carryover	7/1/2020
310-9090-5100	CIP - Permanent Skate Park	Design	55,000	Budget Carryover	7/1/2020
515-3010-5210	CCWTF - Service Fees and Charges	WW Permit Fees	28,000	Budget Carryover	7/1/2020
601-3005-7700	Vehicles - Vehicles	Vehicle	40,000	Budget Carryover	7/1/2020
602-7060-5100	Information Technology - Professional Services	IT Assessment	50,000	Budget Carryover	7/1/2020
100-7021-6160	Public Safety - Operating Supplies PSPS	CDBG	44,000	Council Appropriation	1/27/2020
215-7070-5931	CDBG - Grants	Boys & Girls Club	47,000	Council Appropriation	8/10/2020
100-XXXX-4101	All Departments - FT Salaries and Benefits	General Fund	(330,261)	August Revise	8/24/2020
100-4007-4102	Community Classes - PT Salaries and Benefits	General Fund	(5,000)	August Revise	8/24/2020
100-4007-5000	Community Classes - Operating & Maintenance	General Fund	(30,000)	August Revise	8/24/2020
100-4008-4102	Senior Adults- PT Salaries and Benefits	General Fund	(4,000)	August Revise	8/24/2020
100-4008-5000	Senior Adults - Operating & Maintenance	General Fund	(10,000)	August Revise	8/24/2020
100-4011-4102	Special Events - PT Salaries and Benefits	General Fund	(14,000)	August Revise	8/24/2020
100-4011-5000	Special Events - Operating & Maintenance	General Fund	(45,000)	August Revise	8/24/2020
100-4012-4102	Cultural Arts - PT Salaries and Benefits	General Fund	(4,500)	August Revise	8/24/2020
100-4012-5000	Cultural Arts - Operating & Maintenance	General Fund	(15,000)	August Revise	8/24/2020
100-4005-4102	Skate Park - PT Salaries and Benefits	General Fund	35,000	August Revise	8/24/2020
100-4005-5107	Skate Park - Contract Personnel	General Fund	20,000	August Revise	8/24/2020
100-7031-5115	Public Safety LA County Sheriff's Services	General Fund	(40,000)	August Revise	8/24/2020
100-7031-5100	Public Safety CHP Services	General Fund	100,000	August Revise	8/24/2020
100-7054-5117	Finance - Film Permit Consultant	General Fund	(30,000)	August Revise	8/24/2020
100-7059-4217	Other Post Employment Benefits	General Fund	(244,000)	August Revise	8/24/2020
100-XXXX-4210	Deferred Comp Matching Program (ICMARC)	General Fund	(67,750)	August Revise	8/24/2020
100-7059-4210	City Property Insurance	General Fund	(30,000)	August Revise	8/24/2020
101-2004-4101	Building Safety - FT Salaries and Benefits	General Fund	50,000	August Revise	8/24/2020
101-2004-5100	Building Safety - Professional Services	General Fund	(50,000)	August Revise	8/24/2020
516-9049-5810	CCWTF Early Redemption Fees	CCWTF AD	64,950	Budget Correction	9/2/2020
516-9049-5820	CCWTF Partial Redemption of Bonds	CCWTF AD	2,295,000	Budget Correction	9/2/2020
101-2001-5401	Planning - Advertising and Noticing	General Fund	25,000	Mid-year Amendment	2/8/2021
100-3001-5120	Street Maintenance - Street Maintenance	General Fund	50,000	Mid-year Amendment	2/8/2021
100-3001-5120	Street Maintenance - Street Maintenance	General Fund	12,000	Mid-year Amendment	2/8/2021
100-3001-5123	Street Maintenance - Storm Response	General Fund	25,000	Mid-year Amendment	2/8/2021
100-3001-5124	Street Maintenance - Traffic Signal Maint	General Fund	25,000	Mid-year Amendment	2/8/2021
100-3008-5100	Public Works/Engineering - Prof Services	General Fund	15,000	Mid-year Amendment	2/8/2021
100-7001-5100	City Council - Professional Services	General Fund	60,000	Mid-year Amendment	2/8/2021
100-7001-5721	City Council - Telephones	General Fund	1,075	Mid-year Amendment	2/8/2021
100-7021-5119	Public Safety - Homeless Outreach & Support	General Fund	100,000	Mid-year Amendment	2/8/2021
100-7021-5405	Public Safety - Printing	General Fund	25,000	Mid-year Amendment	2/8/2021
100-7021-7800	Public Safety - Other Equipment	General Fund	60,000	Mid-year Amendment	2/8/2021

EXPENDITURES BY FUND

March 31, 2021

Object	Description	2020-2021 Adopted	Amended Budget (1)	YTD Actual	% Spent	2020-2021 Projected (2)
Reconciliation (Continued)						
100-7054-5117	Finance - Film Permit Consultant	General Fund	48,750	Mid-year Amendment		2/8/2021
101-3003-5100	Clean Water Program - Professional Services	General Fund	409,000	Mid-year Amendment		2/8/2021
100-7031-5115	Public Safety - LA County Sheriff's Services	General Fund	140,000	Mid-year Amendment		2/8/2021
100-7054-4101	Finance - Full Time Salaries and Benefits	General Fund	(20,000)	Mid-year Amendment		2/8/2021
100-7007-4101	City Clerk - Full Time Salaries and Benefits	General Fund	20,000	Mid-year Amendment		2/8/2021
515-3010-5640	CCWTF Operations - Equipment Maintenance	CCWTF Op Fund	12,000	Mid-year Amendment		2/8/2021
601-3005-7700	Vehicles - Equipment Vehicles	Vehicle Fund	50,000	Mid-year Amendment		2/8/2021
601-3005-7700	Vehicles - Equipment Vehicles	Vehicle Fund	64,000	Mid-year Amendment		2/8/2021
105-9088-5613	Vacant Land (La Paz) - AD - CCWTF	General Fund	25,000	Budget Correction		3/31/2021
			4,028,611			
Total 2020-2021 current amended budget:			\$ 67,510,287			

PROJECTED FUND BALANCES

March 31, 2020

FUND	Fund Balance July 1, 2020 (Audited)	Revenues Projected 3/31/2021	Expenditures Projected 3/31/2021	Transfers Budgeted 2019-2020	Fund Balance Projected June 30, 2021
General Fund - Undesignated	\$ 30,686,680	\$ 36,171,410	\$ 30,665,407	\$ (6,585,000)	\$ 29,607,683
General Fund - Designated for FY 21-22	-	-	-	6,500,000	6,500,000
General Fund - Designated for CIPs	586,608	-	-	(5,000)	581,608
General Fund - SCE Settlement Woolsey Fire	9,936,933	-	3,255,651	-	6,681,282
Designated for Deferred Maintenance	862,050	-	-	(289,530)	572,520
Designated for Case (Crummer) Parcel	413,067	-	-	(595)	412,472
Designated for Water Quality Settlement	202,198	-	100,000	-	102,198
Designated for Housing Element Program	240,000	-	100,000	-	140,000
Designated for City Facilities - La Paz	500,000	-	-	-	500,000
Designated for FEMA Disaster Projects	(1,468,817)	1,769,167	2,181,514	-	(3,650,331)
Designated for American Rescue Plan	-	1,100,000	387,524	-	712,476
Total General Fund	41,958,719	37,940,577	36,302,572	(380,125)	42,159,908
Gas Tax Fund	199,098	298,645	425,000	-	72,743
Traffic Safety Fund	194,558	202,000	340,000	-	56,558
Proposition A Fund	282,144	256,902	105,000	-	434,046
Proposition C Fund	339,956	213,605	200,000	(235,000)	118,561
Measure R Fund	290,352	160,970	400,000	-	51,322
Measure M Fund	383,199	182,714	-	(320,000)	245,913
RMRA (SB1) Fund	315,278	228,662	-	(245,000)	298,940
Air Quality Management Fund	112,473	17,000	-	-	129,473
Solid Waste Management Fund	28,203	148,150	163,601	-	12,752
Parkland Development In-Lieu Fund	119,820	22,740	75,000	-	67,560
Art in Public Places In-Lieu Fund	35,383	100	-	-	35,483
Quimby Fund	3,798	35	-	-	3,833
COPS Brulte Grant Fund	-	156,810	156,810	-	-
CDBG	-	113,750	68,336	-	45,414
Measure W LA County Stormwater	-	379,722	100,000	(22,000)	257,722
Grants Fund	-	12,680,917	300,000	(12,380,917)	-
CCWTF AD Phase One	8,406,005	2,627,519	4,647,507	-	6,386,017
Big Rock LMD	121,951	322,676	362,115	-	82,512
Malibu Road LMD	107,131	59,160	81,981	-	84,310
Calle Del Barco LMD	89,579	72,223	63,677	-	98,125
Carbon Beach Undergrounding CFD	81,767	236,047	229,081	-	88,733
Broad Beach Assessment District	31,798	141,720	138,019	-	35,499
CCWTF Phase Two	851,403	2,000,000	-	(2,000,000)	851,403
Total Special Revenue Funds	11,993,896	20,522,067	7,856,127	(15,202,917)	9,456,919
Capital Improvements	-	-	9,797,321	15,618,042	5,820,721
Total Capital Improvement Funds	-	-	9,797,321	15,618,042	5,820,721
Legacy Park Project Fund	958,245	1,793,889	1,875,861	(35,000)	841,273
Total Legacy Fund	958,245	1,793,889	1,875,861	(35,000)	841,273
Civic Center Wastewater Treatment Facility	(105,182)	1,611,081	1,961,247	-	(455,348)
Total Civic Center Wastewater Treatment Fac.	(105,182)	1,611,081	1,961,247	-	(455,348)
Vehicle	195,512	42,000	211,439	-	26,073
Information Technology	167,898	473,100	522,410	-	118,588
Total Internal Service Funds	363,410	515,100	733,849	-	144,661
Total All Funds	\$ 55,169,088	\$ 62,382,714	\$ 58,526,977	\$ -	\$ 57,968,134

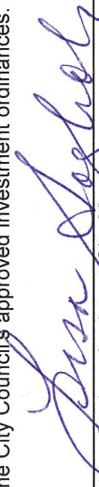
CITY OF MALIBU

CITY TREASURER'S CASH AND INVESTMENTS REPORT FOR THE QUARTER ENDING MARCH 31, 2021

ACCOUNT	ISSUER	TYPE	AMOUNT	CURRENT YIELD	EARNINGS TO DATE	MATURITY DATE
Cash Operating	First Bank	Checking	\$ 7,795,311	N/A	N/A	N/A
Revolving Cash Fund	Internal	Petty Cash	700	N/A	N/A	N/A
Investments	Local Agency Investment Fund (LAIF)	State of CA	49,252,226	0.44%	53,807	1 day
Investments	Wells Fargo Advisors	Federal Home Loan	200,000	1.74%		5/11/2021
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.92%		10/20/2021
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.20%		3/14/2022
Investments	Wells Fargo Advisors	Federal Home Loan	190,000	2.31%		11/8/2022
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.26%		11/15/2022
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.31%		11/22/2022
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.70%		3/14/2023
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.70%		3/15/2023
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	3.26%		12/6/2023
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.33%		6/19/2024
Investments	Wells Fargo Advisors	Federal Home Loan	125,000	2.33%		6/27/2024
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.90%		12/27/2027
TOTAL CASH AND INVESTMENTS			\$ 59,813,237		\$ 53,807	

In compliance with Government Code Section 53646, the Treasurer hereby certifies that sufficient cash and anticipated revenues are available to meet the City's expenditure requirements for the next six months, and further, that all investments comply with the City Council's approved investment ordinances.

Prepared by:


Lisa Soghor, Assistant City Manager

Date

5/13/2021

Reviewed by:


Ruth Quinto, Treasurer

Date

05/13/2021

**FISCAL YEAR 2020-2021
WORK PLAN**

	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
PUBLIC SAFETY			
1.a.	Response to COVID-19	All Departments	<p>PS: Staff continues to implement public health protocols at City Hall and respond to staff concerns regarding exposure to COVID and confirmed or suspected cases of COVID. PS staff continues to work with Malibu Medical Group to provide COVID testing in the City Hall parking lot. Staff met with local medical providers to conduct preplanning for a mass vaccination site and also submitted an application through the County to be a host site. City was contacted in late March to be a host site targeting its Senior population for the distribution of 350 vaccinations in April.</p> <p>CS: While working with the City's Dial-A-Ride service provider for Senior Transportation, the City offered free transportation to COVID-19 vaccination appointments. The program was distributed to seniors through the monthly wellness calls and senior newsletter.</p> <p>ESD: Staff continues to add enhancements to the development database, including the integration of DocuSign for digital permitting and plan review. Plan Review staff averages 35/40 hours per week of in-person appointments with COVID measures in place.</p> <p>PW: Staff continues to provide support with various COVID measures, provide digital review for Land Development, and conduct virtual Public Works Commission meetings. Staff implemented temporary no parking and has maintained the signs during the pandemic. PW Maintenance crews continue to monitor and address the trash within the City limits.</p> <p>PL: Staff continues to offer in-person Planning, Code Enforcement, and for public records requests, as well the virtual and online services provided. Staff developed an online submittal guide to the public. In addition, the Development Database was updated and expanded to assist in the digital submittal process. Code Enforcement staff has maintained their presence in City Hall for in-person meetings and site visits. Overall, Code Enforcement staff has observed a 300 percent increase in the number of complaints filed with the City. In Q3, over 196 applications were submitted; 328 application revisions and/or City Department reviews were coordinated, 42 projects were noticed for public comment, 165 decisions were issued, and over 380 projects moved through the development process. Staff continues to offer in-person appointments to review public records averaging 10 hours per week - 109 public records requests were completed this quarter.</p>
1.b.	Emergency Preparedness	PS/MS	<p>PS: Conducted additional training and exercises for City staff on the new virtual EOC platform. Finalized an agreement with LA County Beaches & Harbors to use Zuma Beach parking lot as a temporary evacuation point. Updated the Malibu Survival Guide with new Evacuation Zone information in preparation for another printing of the Guide.</p>
1.c.	Emergency Plan Update	PS/MS	<p>PS: Update completed.</p>

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
1.d.	Radio Communications Enhancement	PS/MS	PS: Participated in weekly radio checks with the CERT Team, as well as some check-ins with City staff who have been issued a radio.
1.e.	Volunteers on Patrol (VOP)	PS/MS	PS: Continued ongoing support, including purchasing new uniforms for new and existing VOPs and a computer for the new VOP vehicle.
1.f.	Emergency Alert Systems	PS/MS	PS: Conducted monthly tests of the Wireless Emergency Alert (WEA) system.
1.g.	Emergency Warning Sirens - Design	PS/MS/PL	PS: Received confirmation from FEMA that the City was awarded a grant to offset the cost of the engineering and environmental design of the system. Established a new contract with Mission Critical Partners (performed the siren study) to provide a report on alert and warning technologies that can work indoors to address the issue of alerting people who are asleep and may not hear a siren. PL: No Update, no application received.
1.h.	Emergency Warning Sirens - Construction	PS/MS/PL	PL: No update.
1.i.	Community Emergency Response Team (CERT)	PS/MS	PS: Held three monthly meetings and updated team records. Staff announced the first virtual CERT training has been developed by FEMA. Staff is finalizing the Standard Operating Procedures and a Code of Conduct for Team members.
1.j.	Wildfire Safety Program	PS/MS	PS: Conducted a successful recruitment process for a new Fire Safety Liaison. 28 individuals applied, many of them highly qualified. Chris Brossard, a 16-year fire fighting veteran of the National Forest Service, accepted the position.
1.k.	Earthquake Resiliency Initiative	PS/MS	PS: No update
1.l.	Fire Resistant Landscaping and Maintenance	PL/PW	PL: Staff has been implementing the ordinance - no further updates.

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
1.m.	Homelessness Outreach and Services	PS/MS	PS: The People Concern outreach workers continue to do great work. The City's Housing Navigator is going on leave, so another Housing Navigator will be covering. Staff continued to hold bi-weekly meetings with the Homelessness Working Group to finish updating the City Homelessness Strategic Plan and to track progress on implementation. After the Special Council Meetings on Homelessness on January 29 and February 25, the Working Group shifted its priority to exploring potential sites for an Alternative Sleeping Location.
1.n.	Homelessness Shelter and Safe Parking Program	PS/MS	
1.o.	Wildfire Safety Plan	PS	PS: Received and reviewed the draft Community Wilfire Protection Plan (CWPP). Hosted the final community workshop on March 10 to obtain feedback on the draft CWPP. Staff will continue to take comments on the Plan through the first week of April.
1.p.	Oversight of SCE Annual Vegetation Maintenance Program	PL	In FY 2020-2021 Q3, So. California Edison (SCE) initiated work in 4 out of 10 grids. The City Arborist has reviewed 3 of the 4 grids. SCE added the Hazard Tree Management Program (HTMP) targeting trees that lie outside of normal UVM that pose a hazard to the power lines. The City Arborist continues to work with SCE to avoid removing native trees and prune when possible. (e.g., two sycamores were pruned instead of removed).
1.q.	KBUU FM Booster Station	PL/CS	PL: No update.
1.r.	Annual Day of Preparedness - November 9	PS/CS/MS	PS: No update.
1.s.	Sheriff's Substation located on Santa Monica College Satellite Campus	MS/PS/PL	
WOOLSEY FIRE RECOVERY			
2.a.	Community Rebuilding	All Departments	ESD: In-house ESD staff levels were adjusted to ensure staff is available for the expected high-level of project submittals. In this quarter, there were 104 Woolsey plan reviews submitted and 156 permits of all types (Building, Plumbing, Electrical and Mechanical). There were 971 inspections. PL: Staff continues to accommodate in-person and virtual one-on-one consultations with fire victims with rebuild and fee waiver options. Staff is working on the influx of rebuild and fee waiver applications received in response to the December 30, 2021 fee waiver deadline and the extension of the program. In Q3, over 41 applications were submitted, 129 application revisions and/or City Department reviews were coordinated, and over 40 decisions were issued. This Quarter was marked by an increase in appeals to the Planning Commission and City Council, which has required an extensive amount of staff time to address.

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
2.b.	Guardrail Replacement Citywide	PW	Project completed.
2.c.	Latigo Canyon Road Culvert Improvements	PW	RFQ was sent out for design services related to all FEMA and CalOES projects. Submittals are due May 20.
2.d.	Latigo Canyon Road Roadway/Retaining Wall Improvements	PW	RFQ was sent out for design services related to all FEMA and CalOES projects. Submittals are due May 20.
2.e.	Trancas Canyon Park Slope Improvements	PW/CS	The design of the Trancas Park Slope Improvements project is at 65%. Final plans, specifications and construction estimate are expected in early June.
2.f.	Trancas Canyon Park Planting and Irrigation Improvements	PW/CS	The design of the Trancas Park Planting and Irrigation Improvements project is at 65%. Final plans, specifications and construction estimate are expected in early June.
2.g.	Birdview Avenue Road Embankment Improvements	PW	The project is included in the Malibu Park Drainage Improvement Project. Construction is anticipated to begin in early June.
2.h.	Broad Beach Road Water Quality Improvements	PW	The design is at 75% complete. Final design and bidding is estimated in July 2021.
2.i.	Encinal Canyon Road Drainage Improvements	PW	RFQ was sent out for design services related to all FEMA and CalOES projects. Submittals are due May 20.
2.j.	Charmlee Wilderness Park	CS/PW	CSD: Charmlee reopened to the public in October 2020. Trail restoration work continues and was completed at the end of Q3.
2.k.	Temporary Generators for PCH Signals	PW	Project completed.
2.l.	Malibu Park Storm Drain Improvements	PW	Construction bids were received on April 16 with the low bidder, J & H Engineering, submitting a bid of \$311,651. Construction agreement will go to City Council on May 24.

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
	SCHOOL DISTRICT SEPARATION		
3.a.	School District Separation Negotiations - Fiscal Analysis	MS	The staff and consultant team continued to develop analysis to support the City's petition to form an independent Malibu Unified School District and prepare for submittal to the Los Angeles County Office of Education (LACOE) County Committee. On January 5, 2021, members of the consultant team attended the SM-MUSD Financial Oversight Committee Meeting gave a presentation and answered questions. On March 2, 2021, the City provided SM-MUSD with its best and final offer regarding the financial terms of separation. On March 3, 2021, the City provided an update to the LACOE County Committee, and the Committee voted to schedule the virtual Preliminary Public Hearing on the City's petition for April 17, 2021. On March 8, the consultant team provided an update to the City Council. For the remainder of the quarter, the consultant team continued to prepare for the April 17 Preliminary Public Hearing, pursued ongoing negotiations with SM-MUSD, and conducted public outreach.
3.b.	School District Separation Documents	MS	
	PRESERVE MALIBU'S RURAL RESIDENTIAL CHARACTER		
4.a.	Accessory Dwelling Unit (ADU) Ordinance	PL	PL: Staff continues to work with City Attorney's office to prepare a draft ordinance. Staff is preparing for a public workshop on the draft ordinance prior to presentation to the Planning Commission and City Council.
4.b.	Beachfront / Non-Beachfront Development Standards	PL	PL: No update.
4.c.	Basement Lightwell Amendments	PL	
4.d.	STR Homesharing Ordinance and LPCA	PL/MS	PL: Staff received the CCC comments on January 13, 2021 and prepared a draft response. To complete the response, extensive cross-database data collection was required of STRs. Once all changes are made to the draft, the City's response to the CCC letter will be submitted.

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
4.e.	Parking as a Stand-Alone Use	PL	PL: Staff is preparing a revised staff report incorporating the Council's comments. At this time, the item is calendared for May 2021.
4.f.	Overnight Parking Ordinance	PL/PW	PL: On January 19, 2021, the Planning Commission approved the CDPs for the installation of signage for the Oversize Vehicle Ordinance. PW: Oversize Vehicle Ordinance signs were posted
4.g.	Housing Element 6th Cycle RHNA & 2021 Housing Element Update	PL	PL: Staff continues working with the City's consultant to prepare the draft update and to prepare for an upcoming workshop. In March, staff submitted the City's Annual Housing Progress Report to HCD.
4.h.	Cannabis Ordinance	PL	
4.i.	Event Permits Amendments	PL	
4.j.	Dark Sky Ordinance Implementation	PL/ESD/CE/PW	
4.j.1.	Dark Sky Ordinance Implementation - Gas Stations	PL/ESD/CE/PW	PL: Staff reviewed and approved three gas station applications. An additional three gas stations submitted applications, two of which have applied for deviations from the Dark Sky standards. ESD: Enforcement on hold, Building Safety has three active plan checks for gas stations.
4.k.	MRCA Coastal Access Public Works Plan	PL	PL: No update.
4.l.	Farmer's Market Parking in Civic Center	PL	The CUPA application was submitted on February 5, 2021. Staff completed an initial review of the application and at this time it is incomplete due to an outstanding Public Work's review. On February 22, 2021, the Council directed staff to waive the application fees.
4.m.	Resolve Parking Issues in Point Dume and PCH with CCC	PW/PL	
4.n.	Options for Street Vending Ordinance	PW	

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
4.o.	Wireless Communications Facilities Ordinance	PL	Staff presented the draft ordinance to the Planning Commission on March 1, 2021. The Planning Commission recommended minor changes to the ordinance and associated LCPA. Staff prepared a staff report, ordinance, and LCPA reflecting the Planning Commission's recommendation for the April 12 City Council hearing. Staff published a survey regarding WCFs to obtain additional public input. The draft ordinance and a resolution adopting engineering, design and location standards, and application requirements for the Council's consideration are prepared and are ready for release. Staff has been coordinating with both Malibu for Safe Tech and the CCC during this process.
4.p.	LCPA/ZTA to eliminate Environmental Review Board	PL	
ENHANCE ENVIRONMENTAL EFFORTS / PROTECT AND IMPROVE WATER RESOURCES			
5.a.	Civic Center Water Treatment Facility - Phase Two (CCWTF)	PW/MS/PL/ESD	PL: Staff processed an addendum to the CEQA documents and the associated CDP. The CDP was approved by the Planning Commission on February 1, 2021 and all appeal periods closed on March 2, 2021.
5.b.	Integrated Pest Management Program/ Earth Friendly Management Policy	ESD/CS/PL	ESD, CS and PL: No Update.
5.c.	Sustainability Outreach	ESD	
5.d.	Clean Water Monitoring Program	ESD/PW	ESD: Mandated work plan item. Staff released the CIMP RFP in March 2021 and will be holding interviews in April 2021. 13 of the CIMP shoreline sites are monitored three or more times per week. Staff continues reviewing these sampling results and any abnormal results are promptly investigated.
5.e.	Clean Water Regulations Compliance	ESD	ESD: Mandated work plan item. Staff is working with selected consultant to submit the EWMP update by June 30, 2021. Staff conducted 269 construction site inspections for FY 20-21 to date, as mandated by the Water Board's commercial inspection program. Staff continues to monitor illicit discharges, including weekly visits to Las Tunas Beach and various complaints.
5.f.	Water and Energy Conservation	ESD/PW	

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
5.g.	Solid Waste Management Program Enhancements	ESD/CE	ESD: Majority of work plan item is mandated by the State. Staff continues SB 1383 implementation, including working with the City Attorney's office on a draft ordinance and developing a food recovery program with a non-profit consulting group. The City's annual CalRecycle meeting will take place April 13, 2021 where the City's progress with AB 1826 and SB 1383 will be reviewed. Hosted Holiday Tree Recycling event from December 28, 2020 to January 10, 2021 (collected 3.36 tons) and HHW & E-Waste collection on February 20, 2021 (recycled 86 gallons paint; 48 gallons motor oil; and 2.5 tons e-waste).
5.h.	Legacy Park Rehabilitation Project	CS	Staff continues to monitor the plots and landscaping planted in November 2020. The plants have thrived since that time with regular dedicated maintenance by full and part-time staff to the plots. The Agreement with the project consultant ends in September 2021, and staff plans to bring an item to Council in mid-2021 to extend the Agreement due to the success of the project to date.
5.i.	Coastal Vulnerability Assessment	ESD/PL	ESD and PL: No update.
5.j.	FAA / Airplane Noise	MS	
5.k.	Clean Power Alliance (CPA)	ESD	ESD: Staff submitted City Hall as its top site nominations for the Power Ready Program, which will provide a no-cost battery storage system at a critical city facility. Released information regarding SCE's price increase in February 2021, increasing all electricity customers' bills, unrelated to Malibu's CPA participation. Continued Board meeting support and agenda review with new Board Directors Mayor Pierson and Councilmember Uhring. In March 2021, Malibu's Overall CPA Participation is 97.2% with 96.3% Malibu CPA customers receiving 100% Green Power.
5.l.	FEMA Floodplain Maps	PW	FEMA requested further documentation and analysis, which was submitted to FEMA. FEMA is conducting the final review of the City's LOMR.
5.m.	Malibu Lagoon Management Plan	ESD/PL	ESD and PL: No update
5.n.	Rodenticide LCPA	PL	PL: Staff and Poison Free Malibu (PFM) met with the CCC in February to discuss modifications made to the LCPA by the CCC. As a result of that meeting, staff requested a continuance of the March CCC hearing to May to allow PFM and the City to submit additional information. Staff contacted PFM on 3/30/2021 regarding the additional information and was informed that they will have it submitted shortly to the City.
5.o.	Dumpster Lid Ordinance Implementation and Enforcement	ESD/Media/CE	ESD: Conducted 56 second round of quarterly inspections (total of 112 inspections completed by ESD since ordinance went into effect). Issued 24 notices and referred 9 businesses to Code Enforcement. Resulting in 100% locking lid service compliance at Malibu restaurants and shopping centers.

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
5.p.	Climate Adaptation and Resiliency Plan	ESD/PL	
FISCAL SUSTAINABILITY AND TRANSPARENCY			
6.a.	Budget Management	MS/Media	On February 8, 2021, the Council reviewed the Second Quarter FY 20-21 Financials and provided direction on FY 20-21 City Council Priorities and Departmental Tasks, including Capital Improvement Projects. The Council adopted Resolution No. 21-04 amending the FY 20-21 Budget and adopted Resolution No. 21-05 approving the Authorized Positions and Salary Ranges for FY 20-21.
6.b.	General Fund Reserves	MS	As of the 3rd Quarter FY 2020-2021, the General Fund Undesignated Reserve was projected to be \$29.6 million as of June 30, 2021.
6.c.	Departmental Audits	MS	
6.d.	Debt Service Management	MS	Ongoing
6.e.	Records Management	CC	1012 boxes offsite (Planning)
6.f.	City Website and Media Operations	MS	Staff continued to provide updates to the community through the City's website, Nixle, Everbridge and social media platforms. The City issued 67 alerts of emergency, traffic, utility and weather conditions. The City issued 90 e-notifications, 31 Nixle advisory messages, and six Everbridge alerts. In addition, the City issued 3,381 social media posts and 30 press releases. Media staff facilitated 59 City Council and Commission meetings and one public outreach meeting via the Zoom platform.
6.g.	Information Technology Strategic Plan Implementation	MS	
6.h.	By-District Elections	CC	No Update
ENGAGE THE COMMUNITY			
7.a.	Oversight of Library Set Aside Funds & Speaker Series	CS/MS	Staff has been working to procure items as identified for purchase with Library Set Aside Funds.
7.b.	Special Events	CS	The Virtual Student Art Exhibition was available online in 3Q. Over 200 students submitted watercolor paintings, acrylic paintings, poems, and sculptures from students in grades TK to twelve. The City provided recognition certificates to all participants. The Harry Barovsky Memorial Youth Commission co-hosted the event and provided social media marketing videos.

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
7.c.	Cultural Arts Programs and Events	CS	The Poet Laureate Committee partnered with the Grade 5 class at Malibu Elementary School to host four virtual poetry workshops. Workshops included instruction on poetry writing and a watercolor art lesson, which correlated with the literary work. Both the artwork and poems were displayed at Malibu Bluffs Park, Michael Landon Center in 3Q. Poet Laureate Dr. John Struloeff continues to provide free monthly virtual workshops, with an average attendance of 15 people. In 3Q, the Poet Laureate Committee also distributed a Call to Artists for a community poetry anthology. The Anthology theme, "Who We Are," will be released in 4Q.
7.d.	Girls-Only Programming	CS	The City will host two girls-only Spring Break clinics in 4Q. The free clinics include volleyball and softball for girls ages 7 to 13.
7.e.	Senior Programs and Trips	CS	Staff continues to coordinate free drive-thru programs each quarter. In February, over 50 Seniors received a Valentine's Day gift at Malibu Bluffs Park. Local newspapers featured the event on social media and in print. Staff continues to provide monthly wellness telephone calls to approximately 100 seniors. In Q3, staff also contacted Seniors to provide information on the COVID-19 mobile vaccination site at City Hall.
7.f.	Community Services Programs and Classes	CS	The City's partnership with the Boys and Girls Club of Malibu continued, and staff is planning to provide afterschool programming at Malibu Elementary School and Webster Elementary School in 4Q. The Department continued to offer enrichment programs for children in grades TK to twelve at Malibu Bluffs Park and Malibu High School. In Q4, the City will coordinate two weeks of Spring Break Camp.
IMPROVE AND MAINTAIN CITY PUBLIC INFRASTRUCTURE AND COMMUNITY SPACES			
8.a.	Tree Maintenance Program	PW	Tree maintenance contractor is scheduling this year's tree maintenance.
8.b.	Routine Street Maintenance Program	PW	Ongoing
8.c.	Stormwater Treatment Facilities Program	PW/ESD	ESD: Staff is allocating \$100,000 of Safe Clean Water funds to cover operation and maintenance for FY 21-22. PW: Staff continues the operation and maintenance of the storm drain treatment facilities.
8.d.	Civic Center Water Treatment Facilities Operations	PW/ESD/MS	ESD: Staff conducted follow-up inspections at four restaurants. Issued second notice to the three of 23 restaurants connected to CCWTF that are out of compliance. Due to COVID-19, the remaining restaurants have until March 30, 2021 to comply. PW & MS: Working with consultant to update established wastewater and recycled water service charges PW: Staff continues to manage the consultant contracted to operate the facility

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
8.e.	Landslide Assessment District	PW	Ongoing
8.f.	Annual Street Resurfacing Program	PW	The design of the annual resurfacing project is expected to be completed in May 2021, and construction is anticipated in July/August 2021.
8.g.	Michael Landon Center Roof and Air Conditioning System Repairs	CS	Staff expects to begin the bidding process for this project in Q4 of FY 20-21, once the Shade Structure project begins.
8.h.	PCH Median Improvements	PW	Caltrans is reviewing the project plans. Staff is preparing a Co-op Agreement with Caltrans for the construction phase of the project. Construction is anticipated in Fall/Winter 2021.
8.i.	Civic Center Way Improvements Project	PW/PL	PW: Project is under construction and the majority of the improvements will be completed in early May 2021. Additional signal equipment is remaining and is currently on back order. PL: No update.
8.j.	PCH Signal Synchronization Project	PW	Design is estimated to be completed during Summer 2021 with construction estimated in Fall/Winter of 2021.
8.k.	Marie Canyon Greenstreets	PW	This project is anticipated to be completed in the Q3 of FY 21-22.
8.l.	Storm Drain Trash Screens	PW	Project complete
8.m.	City Hall Roof	PW	Construction materials were on backorder. Contractor anticipates the materials will be delivered in late May 2021.
8.n.	Westward Beach Road Improvements	PW/PL	PW: Working with LA County Beaches and Harbors to complete an MOU for improvements in their right of way. PL: Waiting for CDP submittal to review.
8.o.	Lower Rambla Pacifico Utility Undergrounding District	PW	
8.p.	Workout Station at Malibu Bluffs Park	CS/PW	PW: Project is expected to be completed in May 2021. CS: Equipment for the project was delivered in Q3, and the project will be completed in early Q4.
8.q.	Shade Structures at Malibu Bluffs Park	CS/PW	Draft bid documents are under review by Public Works and are expected to be released in early Q4
8.r.	Temporary Skate Park	CS/PL/PW	CS: Temporary Skate Park is open to the public with COVID-19 Safety Protocols in place.

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	TITLE	DEPARTMENT	THIRD QUARTER UPDATE
8.s.	Permanent Skate Park Design	CS/PL/PW	CS: Staff completed the public design process with the project consultant in early Q3. Parks and Recreation Commission approved the Preliminary Design and reviewed site amenities for the project, and Public Works Commission reviewed the project and provided feedback. Staff is currently working with the consultant to prepare documents needed for review by the Planning Commission in Q4. Once approved by the Planning Commission, the project will come before the Council for final approval. PL: Staff continued to provide guidance to CS staff on preparation of an application.
8.t.	Permanent Skate Park Construction	CS/PL/PW	
8.u.	Malibu Road Slope Repairs	PW	No update
8.v.	Vehicle Impact Protection Devices	PW	Project will begin in FY 21-22